

**REACH Board of Directors Meeting
Minutes
Wednesday, September 13th 2023
Location: via ZOOM**

Present: Barbara Wood, Daniel Cook, Janell Cosco, Emma Macklem, Colleen Fuller, Cyndia Cole, Jean Kavanagh, Kimberley Laing, Usman Mushtaq

Staff: Nicole LeMire (Executive Director), Maho Okada

Staff Representatives: Afshin Jaberri (Pharmacy), Brenda Sang (Dental), Daisy Kler (HEED), Wendy Redhead (Medical)

Regrets: Caroline Reilley (UPCC)

Business meeting started at 6:03pm

1. Preliminaries

Land acknowledgement was made by Barbara Wood.

MOTION: That the agenda be approved.

M/S/C

MOTION: That the minutes from July 18th, 2023, be adopted with an amendment.

M/S/C

2. Business Arising

Board meeting feedback survey summary was shared. The Board commonly shared that pre-setting an annual meeting calendar, the Executive Director's comprehensive monthly report and education sessions worked well for them. New Board members appreciated an onboarding orientation. On the other hand, they shared some areas of improvement; attendance; lack of clarity and expectations for each Committee; Committee specific onboarding orientation.

It was suggested to review each Committee's mandate such as number of minimum meetings per year. The Executive will take these feedbacks in consideration to plan next Board year.

3. Executive Director's Report (Nicole LeMire)

The ED provided a comprehensive written report. In addition, they further walked through the following points;

- The physician's contract was finalized with several improvement and changes made to ensure competitiveness with Fee For Service. These adjustments are expected to facilitate recruiting doctor recruitment for REACH.
- It was suggested to communicate that REACH's new patient intake and waiting period is expected to reduce. However, it was agreed that this advocacy work is best handled by the Outreach Committee and should be deferred to the next Board year when a new Committee is formed.
- Currently, 20% of the REACH UPCC patients are coming without MSP coverage. Physicians at UPCC are requesting advocacy on how REACH can address these patients' needs. These individuals are unable to access to the services beyond REACH, including essential diagnostic services such as medications, x-rays and lab testing which are not covered and they may not be able to afford these services. The Board suggested bringing this matter to BCCHCA and collaborating with other CHCs to find a solution.

MOTION: That the Board direct the Outreach Committee to organize a meeting with other organizations to discuss ways to support patients with precarious status to explore healthcare services.

M/S/C

MOTION: That the Board acknowledge the 50th anniversary of Chile coup d'etat and Chilean community members' political and cultural contributions to the community. **M/S/C**

4. Committee reports

a. Executive Committee (Barbara Wood) - *Written report*

The President will review their note from the educational session, and will follow up and distribute action plans to relevant Committees after the AGM.

VCC nursing students are interested in being part of REACH and doing outreach work as part of their internship. Some of the suggested projects include: organizing public forums; archiving REACH's historical materials/resources to document evolution of CHC; and being part of REACH's 55th anniversary planning. It was also suggested to involve other public health programming students such as SFU.

Colleen Fuller will be no longer REACH's Board for next year, and it was suggested to appoint a new representative to attend BC Health Coalition's Board meetings.

b. Human Resources (Barbara Wood on behalf of Cyndia Cole) – *Written report*

A joint HR committee meeting was held in August, and discussed a potential retirement plan. Next step is for the staff representatives to bring back a summary of the meeting to their respective department.

c. Finance (Janell Cosco) - *Written report and the Q1 Financial statement*

Q1 finished with excess revenue, thanks to Pharmacy and Dental as well as confirmed funding. Due to substantial additional funding and wage lifts, it was decided to prepare an updated version of the Budget which will be distributed to the committee members for approval.

MOTION: That management, the Board and HR to investigate implication of making HEED as a permanent department and its funding **M/S/C**

d. Outreach (Kimberly Laing) – *No report*

Next year's Committee will plan and actualize a public forum.

e. PPEC (Colleen Fuller) – *No report*

f. JEDI (Emma Macklem) – *No Report*

g. Nominating (Emma Macklem) – *Verbal report*

Seven Board vacancies to be filled at next AGM, and there is good number of candidates interested in joining the Board next year.

MOTION: That the Board accept committee reports.

M/S/C

5. BC Association of Community Health Centres Report (BCACHC) (Barbara Wood) – *No report*

6. Announcements

The President shared her appreciations to the Board and staff for their participation in a past Board year. Special thanks to those who will be stepping away: Usman, Janell, and Colleen.

7. Public session adjourned at 7:40 pm

8. In-camera session