

**REACH Board of Directors Meeting  
Minutes  
Wednesday, September 8<sup>th</sup> 2021  
Location: Video Conference**

**Present:** Colleen Fuller, Kylie Ellis, Una Walsh, Bill Hood, Cyndia Cole, Janette McIntosh, Marian Dodds

**Staff:** Nicole LeMire (ED), Maho Okada

**Staff Representatives:** Amanda Abrams (Administration), Daisy Kler (MFC), Wendy Redhead (Medical)

**Regret:** Alice Munro, Daniel Cook, Emma Macklem, Jane Turner, Diana Guenther, Piotr Majkowski, Andrew Ho (Dental), Mahmood Aziz (Pharmacy), Kateryna Kozynets (UPCC)

**Call to order: 5:30 pm**

Check-in with meeting attendees.

**Business meeting started: 6:00 pm**

**1. Preliminaries**

Recognized that the meeting is taking place on unceded Coast Salish Territory. Janette gave the acknowledgement.

**MOTION:** That the agenda be approved.

**M/S/C**

**MOTION:** That the minutes from July 14<sup>th</sup> 2021, be approved.

**M/S/C**

**2. Business Arising**

July board retreat feedback: Overall feedback was positive. It was suggested to go back to the facilitator's workshop summary and develop an action plan.

The board is interested in a similar type of workshops in the future. Colleen will contact another workshop facilitator and ask for a proposal.

AGM: It will be held online this year. New membership acceptance deadline is two weeks prior to the AGM. Key dates to this year's AGM planning are:

9/3 (Fri) AGM 'Save the date' notice was posted on FB/LinkedIn/Twitter/Website.

9/7 (Tue) Invitation was emailed to existing members.

9/9 (Thu) Invitation will be emailed to staff.

9/20 (Mon): RSVP deadline.

9/27 (Mon): Attendees will receive a meeting package: agenda, 2020 meeting minutes draft, annual report and board of director candidate's bios in digital format.

9/29(Wed): AGM.

Nomination committee report was presented by Colleen on behalf of Emma. Marian, Alice and Janette will not be running again this year. The committee has been in touch with new candidates for this year's board election.

**3. Executive Director's Report** -Verbal report

Staff satisfaction survey: Preliminary results were presented to the HR committee members who shared valuable insights on how to present and communicate with staff. All staff received the summary of findings last month. ED and HR coordinator have started joining

monthly department meetings to conduct a Q&A session. Key findings were overall very positive, with several interesting suggestions. Next steps will be to analyze the specific comments and draft an action plan. The board directors echoed on supporting staff's wellbeing and enhancing their job satisfaction are top priority.

Blanketing ceremony at West Coast night: The event was organized in partnership with Vancouver Native Housing Society. The purpose of this event was to support the healing process of residential school survivors and their families. Over 500+ people were present as the 'word of mouth' spread more than we expected. Special thanks to Alice, one of REACH board directors, for helping during the event.

#### 4. Committee Reports

a. Executive (Colleen Fuller)- Written report

Discussion was held on how to manage public health guidelines when attendance at an event exceeds our expectations.

**MOTION:** That REACH not participate in community events unless all participants adhere to public health guidelines and directives. **M/S/Amended**

**MOTION as amended:** That REACH not participate in community events unless the event is planned in accordance with public health guidelines and directives. **M/S/C**

Doctors' recruitment and retention matters were discussed at Executive meeting, and a full discussion on this issue will take place once the 2021-22 Board has been elected.

It was mentioned to possibly invite Dr. Andrea MacNeill to REACH to make a presentation on healthcare and its environmental impact on health.

<https://www.med.ubc.ca/news/planetary-healthcare-lab/>

**MOTION:** That REACH observe September 30th as a statutory holiday: National Day for Truth and Reconciliation. **M/S/C**

Since it is a new statutory holiday, it was suggested to ensure clear and proactive communication both internally and externally. At the AGM, an announcement will be made that REACH recognizes this important day.

b. Human Resources (Una Walsh) – Written report

c. Finance (Kylie Ellis) – Verbal report

We are pleased that Finance committee members who are non-board directors have agreed to stay on the committee for 2021-2022 year.

A risk matrix report is work in progress and will be presented in the coming months.

The committee discussed different avenues to invest excess cash. A strategy could be to use some of the cash towards the mortgage at its renewal.

- d. Outreach (Bill Hood) - Verbal report  
The committee worked on a letter to Ministry of Health based on feedback from the Board. The letter was shared to board members.

**MOTION:** That the letter as shown on the screen be sent to Ministry of Health. **M/S/C**

A few meetings ago, Bill presented the idea of having indigenous elders observe REACH's monthly board meetings and provide feedback on how meetings are being run. This was followed by a discussion on the necessity of diversifying 'observers' to collect broader voices including seniors of cultural groups served by REACH. The Outreach committee was tasked to develop motion.

Each elder will also be provided with an honorarium of \$100, compensated for their travel expenses and invited to join the board for dinner (at 5:30pm) before the meeting.

**MOTION:** That a pilot be undertaken for the October, November, and December 2021 board meetings **M/S/Defeated**

**MOTION:** That the Outreach committee recommendation be forwarded to an ad-hoc committee which will discuss the creation of an Elder advisory group to the Board.

**M/S/C**

**MOTION:** That REACH renew BC Health Coalition membership and pay annual membership fee. **M/S/C**

- e. PPEC (Marian Dodds)- Verbal report  
The UPCC evaluation summary report was shared in the meeting package. Collected data include an analysis on community groups that work with REACH UPCC and a profile of clients served by REACH UPCC (gender, age, ethnic groups etc.). Feedback were extremely positive with high satisfaction rating on UPCC services. At next committee meeting, communication and distribution plans of the evaluation report will be discussed.
- f. Fundraising – No report
- g. Nominating – See Business Arising section.

**MOTION:** That the board accept the committee reports. **M/S/C**

- 5. **BC Association of Community Health Centre (BCACHC) - No report**
- 6. **New business - None**
- 7. **Announcements – None**
- 8. **Public session adjourned at 8:12pm**