

## **REACH Board of Directors Meeting**

### **Minutes**

Wednesday October 4<sup>th</sup>, 2017

Location: Britannia Community Services Centre

**In Attendance:** Jane Turner, Bill Hood, Neal Jennings, Emma Macklem, Karen Dean, Colleen Fuller, Jim LeMaistre, Alice Munro, Piotr Mojkowski, Geoffrey Trafford (Executive Director), Henry Yuen (Mgr. Finance)

**Staff Representatives:** Andrew Ho (Dental), Patricia Dabiri (MFC), Devika Krishnan (Admin)

**Regrets:** Diana Day, Mike Ma, Ruth Herman, Scott Clark

**Others in Attendance:** Melanie (Member)

We acknowledge that we are meeting on unceded Coast Salish Territory

#### 1. Approval of the agenda of Agenda

The agenda was approved with the following addition to Committee Reports: CRU Sub Committee Report.

**M/S/C**

#### 2. Approval of the minutes

September 6<sup>th</sup> minutes were approved.

**M/S/C**

### **Business Arising:**

#### **Outreach Committee: Terms of Reference (TOR)**

The TOR were distributed and the following amendment was proposed:

“Quorum is a majority of board members on the committee.”

Outreach Committee Terms of Reference were approved as amended.

**M/S/C**

### **3. New Building**

#### i. Mural Artist

Recommended that this item be referred back to the Grand Re-opening committee to present at the next board meeting with recommendations/report.

#### ii. Re-opening Ceremony

Reported that the Grand Re-opening Ceremony is over budget by \$350. Currently REACH has a donation of \$1,800 and the calculated total of the ceremony will be \$2,150.

That the Board approves a budget for the re-opening ceremony of \$2,150.

**M/S/C**

#### 4) **Committee Reports**

- **Executive and Governance:** Minutes Received.

The board noted concerns about the BCACHC and directed Colleen Fuller to write the BCACHC regarding composition of the BCACHC Board and governance issues. She will consult Geoff before finalizing the draft.

**M/S/C**

- **CRU Sub Committee:** Report Received.  
The proposal for the Ministry of Health will be ready for presentation by February 2018.
- **Finance:** Minutes Received.  
Reported that REACH financed some of the renovation project internally. The committee is looking for confirmation from Vancity. More updates at the next board meeting.
- **New Building Committee:** No Report.
- **Nominating Committee:** No Report.
- **Outreach Committee:** No Report.
- **Program Planning and Evaluation:** No Report.

#### 6) **Executive Director's Report**

Geoff reported on the following items:

1. Pharmacy
2. Dental
3. MFC
4. Medical
5. New Building update
6. Outreach
7. Cultural Awareness workshop

#### 7) **New Business**

a) Board Orientation

Tentatively scheduled for end of October.

b) Forms

Board members were asked to fill out forms (which will need to be updated) providing contact information and options regarding committees.

c) Announcements: No announcements.

#### 8) **Adjournment**

**M/S/C**

**The public meeting was adjourned at 8:00 p.m.; there was an in-camera session.**