

**REACH Board of Directors Meeting
Minutes
Wednesday, May 12th 2021
Location: Video Conference**

Present: Colleen Fuller, Jane Turner, Kylie Ellis, Una Walsh, Alice Munro, Bill Hood, Cyndia Cole, Daniel Cook
Diana Guenther, Emma Macklem, Janette McIntosh, Marian Dodds, Piotr Majkowski

Staff: Nicole LeMire (ED), Maho Okada

Staff Representatives: Amanda Abrams (Administration), Andrew Ho (Dental), Kateryna Kozynets (UPCC),
Mahmood Aziz (Pharmacy), Wendy Redhead (Medical)

Regret: Daisy Kler (MFC)

Call to order: 5:30 pm

- Check-in with meeting attendees.

Business meeting starts: 6:00 pm

1. Preliminaries

Recognized that the meeting is taking place on unceded Coast Salish Territory.

Kylie shared what territorial recognition signifies to her. She feels deep appreciation to the lands of the Nlaka'pamux people where she was born and raised, as well as the land of the Musqueam, Squamish, Tsleil-Waututh nations where she lives and those people who take care of the land.

MOTION: That the agenda be approved with an amendment to add announcement by Piotr. **M/S/C**

MOTION: That the minutes from April 14th 2020 be approved with an amendment to read *Health Equity and "Engagement"* under the Executive Director report section. **M/S/C**

2. Business Arising

Recommendations from the In Plain Sight report that pertain to our work.

P. 181 Recommendation 3 - While those who experience the problem of racism in the health care system must be intimately involved in developing solutions, we know that the responsibility and burdens of this work lie with non-Indigenous individuals, communities, organizations and governments.

P.191 Recommendation 8 - That all health policy-makers, health authorities, health regulatory bodies, health organizations, health facilities, patient care quality review boards and health education programs in B.C. adopt an accreditation standard for achieving Indigenous cultural safety through cultural humility and eliminating Indigenous-specific racism that has been developed in collaboration and cooperation with Indigenous peoples

P. 195 Recommendation 14 - That the B.C. government, PHSA, the five regional health authorities, B.C. colleges and universities with health programs, health regulators, and all health service organizations, providers and facilities recruit Indigenous individuals to senior positions to oversee and promote needed system change.

p. 197 Recommendation 16 - That the B.C. government implement immediate measures to respond to the MMIWG Calls for Justice and the specific experiences and needs of Indigenous women as outlined in this Review.

p. 197 Recommendation 17 - That the B.C. government and FNHA demonstrate progress on commitments to increase access to culturally safe mental health and wellness and substance use

services.

Each committee to start implementing these recommendations from the report into their work where appropriate. If there are further recommendations, share it with an entire board director.

3. Executive Director's Report – Written report

Code White - Staff responded and handled well a recent code white incident; however, need for more training was identified. More information will be shared at the next month meeting. At the HR committee we will review processes and protocols.

Sanctuary Health - The REACH Sanctuary Health Committee is working on the internal processes to support the most vulnerable and marginalized people eligible for the Sanctuary Health fund. Due to limited funds, supporting tools for decision making were created ("REACH Urgent Lab Decision aid for Patients without MSP," "UPCC Billing SOP"). To better understand the demand, we have started to collect information on patients without MSP attending the UPCC. REACH is currently charging international travelers who are privately insured to finance the Sanctuary funds. VCH was informed and indicated that using international billing to cover costs of Sanctuary health people was reasonable. VCH is looking into this and suggested we continue to do the same way until further notice.

MOTION: That staff research and propose a policy for REACH regarding use of private insurance fund to invest the fund to Sanctuary Health. **M/S/C**

4. Committee Reports

a. Executive (Colleen Fuller)- Written report

MOTION: That the previously circulated Executive Director's job description and evaluation process be accepted by the Board. **M/S/C**

MOTION: That the Executive Director and President develop processes to be used to store Board confidential documents at REACH including but not limited to documents pertaining to:

1. Personnel issues
2. Complaints
3. In-Camera minutes
4. ED performance reviews
5. Conflict of interest issues

M/S/C

MOTION: That REACH set up a place where Board and Committee documents can be saved and archived. **M/S/C**

A meeting with Committee Chairs was held to discuss processes. It was decided to have a joint calendar to identify when meetings are being held toward the year. It was suggested that right after the AGM and once new committees are formed, each committee will go over Terms and References and set an annual plan. These will then be presented at the Board retreat in January.

Retreat Part II date will be held on Saturday, July 17th from 12 to 2pm. Kylie, Emma and Janette will set the agenda. Preliminarily agenda items include a guest speaker to learn more about how to diversify the board of directors to align with the Nominating Committee's work.

MOTION: The Executive recommends that REACH support the motion to Vancouver City Council and be prepared to speak to it at the council meeting where it will be on the agenda. **M/S/C**

MOTION: That REACH directly communicate with the federal government and support vaccination to be universally available to marginalized countries. **M/S/C**

Colleen will write a letter and share a draft with the board.

b. Human Resources (Una Walsh) – No report

c. Finance (Kylie Ellis) – No report

d. Outreach (Bill Hood) - Verbal report

MOTION: That the Outreach Committee of the Board develop a strategy to obtain multi-year funding to implement the appropriate recommendations from the In Plain Sight report.

The funding might be used for, but not limited to:

- a) staff sensitivity training
- b) community outreach programs
- c) continuation and expansion of current programs e.g. gender-based violence prevention
- d) hiring staff to work with Indigenous patients and community

M/S/C

MOTION: That the strategy developed by the Outreach Committee include the following:

- a) development of a proposal to government
- b) coalition building to gain support for global funding at best and multi-year funding for
- c) programs at least
- d) continuing and expanding Indigenous and gender-based anti-violence programs
- e) public health promotion and disease prevention

M/S/C

e. PPEC (Marian Dodds)- Written report

f. Fundraising (Jane Turner) – No report

g. Nominating (Emma Macklem) – Written report

Current findings and identified gaps were summarized on the report. If there are missing items, let the committee know. The committee would like to dedicate significant times and get input at a coming board retreat then make collective action plans before next AGM.

MOTION: That the board accept the committee reports.

M/S/C

5. BC Association of Community Health Centre (BCACHC) (Piotr Majkowski) - Written report

MOTION: That the board receive the report.

M/S/C

6. Announcements

Piotr has accepted a position at VCH.

Una congratulated Piotr for taking a new role at VCH and Cyndia's on her video interview at SFU. Colleen has been nominated for inclusion in the List of Independent Experts for her extensive research. Marian attended the CSW65 Commission on the Status of Women online during the last two weeks of March 2021, as part [of the British Columbia Council for International Cooperation \(BCCIC\)](#) delegation. REACH is grateful to have such talented and dedicated board of directors who have made positive impacts in specialized areas of work they do.

7. Public session adjourned at 7:54pm

8. In-camera session