

REACH Board of Directors Meeting
Minutes
Wednesday, July 14th 2021
Location: Video Conference

Present: Colleen Fuller, Jane Turner, Kylie Ellis, Una Walsh, Alice Munro, Bill Hood, Cyndia Cole, Daniel Cook, Diana Guenther, Emma Macklem, Janette McIntosh, Marian Dodds, Piotr Majkowski

Staff: Nicole LeMire (ED), Maho Okada

Staff Representatives: Amanda Abrams (Administration), Daisy Kler (MFC), Kateryna Kozynets (UPCC), Mahmood Aziz (Pharmacy), Wendy Redhead (Medical),

Regret: Andrew Ho (Dental)

Call to order: 5:30 pm

Check-in with meeting attendees.

Business meeting started: 6:00 pm

1. Preliminaries

Recognized that the meeting is taking place on unceded Coast Salish Territory.

Bill gave the acknowledgement. Janette will give the acknowledgement in September.

MOTION: That the agenda be approved.

M/S/C

MOTION: That the minutes from June 9th 2021 be approved.

M/S/C

2. Business Arising

Board retreat - Agenda was shared.

3. Executive Director's Report – Written report

Discussion about space issues was held. REACH has grown significantly in the past years and it is at full capacity. We are unable to provide adequate break rooms for staff or workstations for new employees. Health Equity and Engagement department development is in the pipeline yet it is incredibly challenging to put a proper service plan together without additional space. In order to support further growth and well-being of our staff, it needs to prioritize and strategize securing both short- and long-term space.

MOTION: That REACH explore an option not to renew a residential space contract.

M/S/Withdrawn

MOTION: That a sub-committee of REACH composed of staff and the board directors explore options to find ways to secure more space and report back at a fall meeting. **M/S/C**

Piotr and Colleen have been chosen to be on the sub-committee. Two staff to be chosen.

Staff satisfaction survey had 79% of response. It is at the process of analyzing data and it will be shared with the board when it is summarized.

4. Committee Reports

a. Executive (Colleen Fuller)- Written report

AGM date has been decided and an in-person meeting will be held on September 29th 2021.

- b. Human Resources (Una Walsh) – No report
- c. Finance (Kylie Ellis) – Written report

- d. Outreach (Bill Hood) - Verbal report

MOTION:

- i. That REACH send an email to our existing members explaining our desire to grow the membership, the importance of a vibrant large membership, and inviting them to each take it upon themselves to convince one person they know to agree to become a new member of REACH.
- ii. That REACH call on and “coach” all front desk staff, in our various departments, to encourage people to become members of REACH – using the new more user-friendly form - and making sure that they know it is both important, free, and a onetime deal.

M/S/C

MOTION: That REACH begin to invite a series of local indigenous elders (and pay them an honorarium to be determined by the board) to attend and witness our discussions at a board meeting. These individuals will be invited to share their thoughts and advice for us (on at least two occasions – for about 5 minutes each - during the meeting) after hearing our debate.

M/S/Withdrawn

MOTION: That the withdrawn motion be referred to the Nominating Committee. **M/S/C**

Outreach committee’s mandate was discussed. The Outreach Committee will review its Terms of Reference.

Reminder: Each committee has a mandate to follow up on the motion from April to take relevant actions towards meeting the recommendations from the In Plain Sight report.

MOTION: That this topic be placed on the September meeting agenda. **M/S/C**

- e. PPEC (Marian Dodds)- Written report
- f. Fundraising (Jane Turner) – No report
- g. Nominating (Emma Macklem) – No report

MOTION: That the board accept the committee reports.

M/S/C

- 5. **BC Association of Community Health Centre (BCACHC)** (Piotr Majkowski) - Written report
BCACHC AGM is scheduled in early September.

- 6. **Announcements** – None

Public session adjourned at 7:42pm