

REACH Board Meeting Minutes
Tuesday January 8th, 2019

In Attendance: Jane Turner, Ruth Herman, Bill Hood, Alice Munro, Neal Jennings, Colleen Fuller, Danielle Burch, Una Walsh, Emma Macklem, Piotr Majkowski.

Note Taker: Makiba Brown

Staff Representatives: Patricia Dabiri (MFC), Wendy Redhead (Medical), Andrew Ho (Dental).

Staff: Nicole LeMire, Henry Yuen

Regrets: Jim LeMaistre, Ambrose Williams, Scott Clark, Afshin Jaber

1. Preliminaries:

Acknowledgement that this meeting is taking place on unceded Coast Salish Territory.

That the agenda be approved.

M/S/C

That the December 11th, 2018 minutes be approved.

M/S/C

2. Business Arising:

- a. Neal presented a draft letter addressed to Vancouver City Council regarding the Withdrawal Management Centre that is proposed on Clark and East 1st Avenue.

Board discussion

- It was suggested that a representative from the Board attend the council meeting and read the letter aloud.
 - Neal will follow-up with his contact on city council and discuss how to register as a speaker once the meeting is set on council's agenda.
- b. Strategic Planning will be held on February 16, 2019
 - Purpose is to set the strategic plan for the 2019 calendar year.
 - It is also an informal day for Board members to discuss questions, suggestions or concerns they may have regarding their work as Board members.
 - Jane, Una, Alice and Danielle will assist with building the agenda ahead of the meeting.

3. Committee Reports:

- a. Executive and Governance Committee: Refer to Report
 - When communicating about decisions made at the Board, members are asked to use discretion and discuss judiciously and not to the detriment of REACH. (Duty of Fidelity)
- b. Finance Committee: Verbal Report
 - Members of the Finance committee met informally via email, to discuss the request of approval for the new salary grid for staff. Members indicated that there was not enough time to properly evaluate. Committee agreed that it was important for staff to get this resolved as soon as possible.

- Neal and Abbe met to review the risk management policy which will be reviewed at the next finance committee meeting.
- c. Human Resources Committee: In- Camera session
- d. Outreach Committee: No report
- e. 50th Anniversary Committee: Verbal Report
 - Will present a contract for April 7th Celebration at the next Board meeting.
- f. PPEC Committee: No Report
- g. Fundraising Committee: Verbal Report
 - First meeting which will take place on Wednesday, January 16th, 2019.

MOTION: That the reports be received.

M/S/C

4. BC Association of Community Health Centre (BCACHC): No Report

5. Executive Director's Report: Refer to Report

- A high-level model of care for the UPCC was submitted to the Ministry of Health in collaboration with Vancouver Coastal Health and Vancouver Division of Family Practice (VDoFP). A detailed model of care is being drafted with Lloyd and Barinder (project manager) as well as VCH and VDoFP. The proposed model of care will be executed in three stages:
 1. January to March - planning for a Soft Launch in a temporary space on April 1
 2. April to July – development of partnerships with lab and radiology, community and specialized care.
 3. Full Launch in the CRU space -October 1, 2019
- We needed to do this to open within deadline set by the Ministry – The CRU needs to be rezoned and that could take up to 12 weeks in length.
- Currently working with an architect and managers to provide details on both temporary and CRU space.
- A Steering Committee composed of VDoFP, VCH, and REACH (Barinder Chauhan, Nicole and Lloyd) was established. There will be five sub-committees:
 1. Operations
 2. Health Services
 3. Community Services
 4. Communications
 5. Evaluations
- Terms of references will be developed in the coming month. It would be great if Board members could participate on some of these committees. The detailed plan is due to the MoH on January 15th. Capital funding is required and will be requested.
- Global Funding will be interrelated/integrated with UPCC funding.
- Nicole will send the first draft of the detailed proposal to PPEC members for review and comments before submitting.
- Also working on Clinical Service Plan and budgets to determine what we currently have and what will be needed in terms of support to implement the CSP for MFC, Medical and Pharmacy.

Medical:

- Changes in workflow to include a Drop-in, was postponed to February.
- Panel size is 5,013 for the clinic and 100 new patients were attached to MRPs.

- Triageing patients by phone commenced in December and was generally well accepted by staff and patients. Training and process reinforcement will be required to ensure calls are directed to appropriate providers and in the agreed manner.
- Physicians continued to work on empanelment, they met early December to review and complete the first stage. Funding for this project is provided directly to physicians.
- Have not yet found a replacement for Dr. Clare Heffernan.

Dental:

- Maria & Nicole were interviewed by The Vancouver Sun/Province re: Universal Dental Care. Have not confirmed when the article will be published.
- Subsidized 18.5% of total production for ministry patients and 1.9% for low income or no income patients without dental insurance.
- Dental Receptionist has resigned. She agreed to stay until a replacement is found.

Pharmacy:

- Doing well, caseload is still increasing.
- Possibility of increasing prescription benefits for staff by using our own pharmacy.
- Given the new policy for No MSP Clients, REACH Pharmacy will increase its subsidy budget by \$2,000 to \$8,000 annually.

MFC:

- Numbers have decreased due to holidays and vacations.
- Patricia is approaching funders regarding increase in salary for the Cross-Cultural Health Promoters and is analyzing the potential impact it will have on programming that has started. MFC salaries are provided by 6 different funders and cover different contract periods. For all contracts, the maximum funding allocation has been reached, thereby may need to decrease staff working hours.

Administration:

- A number of educational institutions contacted REACH in respect to creating practicum placements. Framework to create a practicum placements process and tracking is being developed by Amanda.
- Facility coordinator renewed 7 service contracts while undertaking regular building maintenance tasks.
- Line One Corp., our IT service provider is no longer an effective solution for us, and User Support coordinator, Shannon, is currently researching the best possible options for someone to take on our IT.
- Emailed Christmas card to over 50 partners and agencies.
- Currently compiling a list of current and past REACH employees and updating our list of contacts.

MOTION: That the report be received.

M/S/C

6. New Business:

Truth & Reconciliation

MOTION: Whereas the REACH Community Health Centre is committed to a process of truth and reconciliation as described in the report of Justice Murray Sinclair; and

Whereas the BC Government has stated it wants to build “a true and lasting vision of reconciliation anchored by a cross-government commitment to adopt and implement the UN Declaration on the Rights of Indigenous People (UNDRIP), the Truth & Reconciliation Commission’s Calls to Action, and the Supreme Court of Canada T̓silhqot’in decision”; and

Whereas the BC Government supports the LNG Canada project which is pumping fracked gas across unceded Indigenous territory, a position that is unanimously opposed by the Hereditary Chiefs of the Wet'suwet'en people

Moved that the REACH Board call on the BC government to reconcile these contradictory commitments in favor of Aboriginal title and support for the Hereditary Chiefs of the Wet'suwet'en people who unanimously oppose the Coastal Gas Link pipeline; and

That REACH urge the Canadian Government to uphold the 2014 Supreme Court of Canada T̓silhqot'in decision and respect the position of the Hereditary Chiefs of the Wet'suwet'en people.

MOTION: Moved that REACH extend its support to the Wet'suwet'en people in their struggle to maintain sovereignty over their traditional lands and to preserve the earth from environmental degradation resulting from pipelines and fracked gas.

The Outreach Committee was directed to clarify the motions, if and where required, and to draft two letters - one to the BC government, the other to the Trudeau government - and one letter to the Wet'suwet'en people.

MOTION: That the Outreach committee review both motions to clarify the wording and that both motions are supported in principal.

M/S/C

7. Announcement:

- Jim LeMaistre has resigned from the Board. His resignation has been accepted with gratitude from the Board.
- Board members to put forward names of candidates to nominate.
- Bill will approach two of the previous candidates that ran for election at the 2018 Annual General Meeting.
- Retirement party for Dr. Clare Heffernan, last Thursday of January, TBA

8. Adjournment:

- The meeting was adjourned at 7:47 pm.

M/S/C

9. In-Camera Session:

- In- Camera session began.
 - Human Resource Committee