

**REACH Board of Directors Meeting
Minutes
Wednesday, January 13th 2021
Location: Video Conference**

Present: Colleen Fuller, Jane Turner, Kylie Ellis, Una Walsh, Alice Munro, Bill Hood, Cyndia Cole, Daniel Cook, Diana Guenther, Emma Macklem, Janette McIntosh, Marian Dodds, Piotr Majkowski

Staff: Nicole LeMire (ED), Maho Okada (Minutes), Afshin Jaber (Pharmacy)

Staff Representatives: Andrew Ho (Dental), Amanda Abrams (Administration), Daisy Kler (MFC), Kateryna Kozynets (UPCC), Mahmood Aziz (Pharmacy), Wendy Redhead (Medical)

Call to order: 5:30 pm

- Check-in with meeting attendees.

Business meeting starts: 6:00 pm

1. Preliminaries

Acknowledged that the meeting is taking place on unceded Coast Salish Territory.

MOTION: That the agenda be approved as amended.

M/S/C

MOTION: That the minutes from December 9th 2020 be approved with amendments.

M/S/C

2. Business Arising

COVID vaccination rollout was presented by Pharmacy Manager. (Added agenda)

Q&A document was created and uploaded on the website:

<https://static1.squarespace.com/static/5bfcd2b4266c0754c4416a30/t/60015a60633faf0d0890a786/1610701410542/COVID+VACCINE+QA.pdf>

3. Executive Director's Report – Written report

A task force team which has Pharmacy, Primary Care and Public Health perspectives was created to better support our patients and community on questions related to COVID-19 vaccination

In Plain Sight: Report addressing Indigenous-specific Racism and Discrimination in B.C. Health Care: REACH has made a statement via social media right after the report was released in December. The Indigenous Advisory Committee has also discussed the report at their last meeting in December.

Discussion was centred on how the Board want to respond to some of the recommendations in the report.

REACH has actively taken various actions to support Indigenous health and wellness: organizing Orange shirt day; offering staff and board members to take San'yas Indigenous Cultural Safety Training course; hiring Indigenous health developer and coordinator; and conducting health & wellness workshops; distributing food, warm clothes, wellness kits, etc. Further to current initiatives, additional effort will be put to improve access to all departments at REACH, not just medical; expand workshops and support to cover chronic diseases management and prevention; and roll-out Indigenous self-identification at Dental, Pharmacy and UPCC.

Additional suggestions were brought up to prioritize indigenous programming including asking support from the ministry; developing stronger partnerships and collaborations with other

organizations; recruiting Indigenous physicians and other health providers; hosting Indigenous practicum students to increase our chances of attracting Indigenous staff and professionals; having guest speakers

MOTION: That the board

- a) address the recommendations of the report within each REACH committee and
- b) create space on board agendas to discuss the recommendations in the report.

M/S/C

4. Committee Reports

- a. Executive (Colleen Fuller)- Written report
VCH contracts review is in the pipeline.
Jan 23, 2021 Retreat Agenda review
2.5-hour session will include:
 - i. Focus on discussing objectives as a member of the board
 - ii. Diversify the board (Nominating Committee will present and lead the discussion)
 - iii. Governance: Board's advocacy roles /operation
 - iv. Vaccination rollout presentation by Jiwei, Lloyd and Afshin
 - v. Strategic priorities snapshot by PPEC
- b. Human Resources (Una Walsh) – Written report
REACH is committed to paying employees market wage and the actual salary grid needs to be reviewed. BDO was selected to execute this project and produced a salary benchmark report for each position at REACH. Most of positions are paid in or above labor market rate and only a few positions may require labor market salary adjustments. The committee will report back to the board with their suggestions in coming months.
- c. Finance (Kylie Ellis) - Verbal report
Two meetings are planned in February: 1. Quarterly Financials and Policy review and 2. Annual budget review meetings.
- d. Outreach (Bill Hood)- Verbal report
It was decided not to conduct the member survey. Focus will shift to collaboration and supporting staff. The chair is scheduled to meet with the ED to discuss ways moving forward. A public forum is planned and a topic will be discussed at next meeting.
- e. PPEC (Marian Dodds)- Verbal report
Next meeting is scheduled early February. A letter was written to community partners, VCH and MoH to introduce the UPCC evaluation summary report. Current focus is to prepare presentation for the retreat.
- f. Fundraising (Jane Turner) - Written report
The committee is still looking for a fundraising campaign slogan. During the meeting, *"the longevity of our community is in our unity"* was suggested.
- g. Nominating (Emma Macklem)– Verbal report
The committee met and planned the presentation for the board retreat.

MOTION: That the board accept the committee reports.

M/S/C

5. **BC Association of Community Health Centre (BCACHC)** (Piotr Majkowski)
 - a. Compiling the results of the member survey. High proportion of physician attachments province-wide are at REACH.
 - b. Compiling the results of the Strategic Planning Process. Key priorities for BCACHC include:
 - Recognition of CHCs as an important part of the health system
 - Foundation of BCACHC as a healthy, viable organization
 - Expansion of membership and responding to needs of existing members
 - Advocacy for the sector and for policy issues including primary care, social determinants of health, etc.
 - c. Continuing to build on membership. Currently, 29 organizations are represented by BCACHC.
6. **Seniors Services Society**

Alice Munro was interviewed in a homeless senior video:
https://drive.google.com/file/d/1GI2sCHLJ4oOuMKgf6sz12ICy_X49jB-O/view

Seven homelessness learning sessions are scheduled until August. Alice is a liaison to this organization and she will report back to Outreach committee for their activities.
7. **No new business**
8. **No announcements**
9. **Public session adjourned at 8:16pm**
10. **In-camera session**