

**REACH Board of Directors Meeting
Minutes
Wednesday, January 11, 2023
Location: Zoom**

Present: Barbara Wood, Daniel Cook, Janell Cosco, Emma Macklem, Cyndia Cole, Jean Kavanagh, Kimberley Laing, Usman Mushtaq

Staff: Nicole LeMire (Executive Director), Maho Okada

Staff Representatives: Brenda Sang (Dental), Flavia Silveira (HEED)

Regrets: Colleen Fuller, Afshin Jaber (Pharmacy), Wendy Redhead (Medical & UPCC)

Business meeting started at 6:05 pm

1. Preliminaries

Land acknowledgement was made by Barbara Wood.

MOTION: That the agenda be approved.

M/S/C

MOTION: That the minutes from November 9th, 2022 be adopted.

M/S/C

2. Business Arising

Committee meeting schedule will be updated by Emma this week.

Executive reviewed committee make-up, particularly the number of members in HR committee. It was decided to proceed as originally grouped.

3. Executive Director's Report (Nicole LeMire)

The ED provided a comprehensive monthly update in a written report, in addition, the following items were discussed in-person:

Major snow storms and staffing shortage due to increased sick days impacted overall performance in December. Most departments were not able to meet their targets.

Recruitment continues to be challenging and Vietnamese Cultural Health Promoter, Violence Prevention Coordinator, [Social Workers](#) and nurses' positions are still vacant over three months. The Board agreed to help recruitment effort by reaching out to their own networks.

Flooding happened due to damage to a pipe, however staff onsite that day worked hard and kept the damage to a minimum. Thanks to the staff who stepped in.

4. Committee reports

a. Executive Committee (Barbara Wood) - *Written report*

DRAFT Agenda for Board Retreat

February 4th Saturday – 10 am to 4:00 pm, in-person at Britannia. Lunch will be provided.

Timetable:

10:00 - 10:30: Intro and check-in

10:30 - 12:00: Financial Literacy - Abbe Nielson (confirmed)

12:00 - 13:00: Lunch

13:00 - 14:30: Outlook and priority areas of work in 2023

- Leslie Bonshor, VP, VCH First Nations program (confirmed)
- Valerie St. John or president, BCACHC (TBC)
- Usman Mushtaq, BC Collision (confirmed)

14:30 - 14:45: Break

14:45 - 16:00: Strategic planning and Board discussion on priorities – Led by PPEC

Meeting format may be adjusted to online depending on the Covid case numbers and public health advice.

- b. Human Resources (Cyndia Cole) – *Written report*
- c. Finance (Janell Cosco) – *No meeting*
- d. Outreach (Daniel Cook; Kimberly Laing) – *Verbal report*
Outreach committee met and welcomed new members. The committee went over its mandate and this year's activity plans. The committee agreed to promote [Canada Dental Benefit](#).
- e. PPEC – *No meeting*
- f. JEDI (Emma Macklem) – *Written report*
The discussion was centered around building two-way communication between current Board and Board alumni/friends of REACH.

MOTION: That the Executive establish a Facebook group for Board members and Board alumni for the purpose of staying connected, including but not limited to, activity promotion, advocacy, mentorship and recruitment. **M/S/C**

MOTION: That the Board accept committee reports. **M/S/C**

- 5. **BC Association of Community Health Centres Report (BCACHC)** (Barbara Wood) - *Verbal report*
On Jan 16th, a full-day Board meeting is scheduled and the agenda includes strategizing around a sustainable funding model for the association, "global" funding for community health centres and advocacy strategy against privatization of health care.
REACH has submitted a proposal for health equity and indigenous programming funding, and waiting for the confirmation.
- 6. **Announcements**
Executive will revisit a shared folder/directory where to store shared documents and resources.
- 7. **Public session adjourned at 7:08pm**
- 8. **In-camera session**