

**REACH Board of Directors Meeting
Minutes
Wednesday, January 10th 2024
Location: In-person at REACH and Zoom**

Present: Barbara Wood, Emma Macklem, Jean Kavanagh, Carole Randeau, Cyndia Cole, Daniel Harper, Jane Turner, Nicole Burgess, Patty Yoon, Tessa MacDougall

Staff: Nicole LeMire (Executive Director), Maho Okada

Staff Representatives: Afshin Jaber (Pharmacy & Medical), Brenda Sang (Dental), Caroline Reilley (UPCC), Jean-François Fillion (HEED)

Regrets: Kimberley Laing

The business meeting started at 6:03pm

1. Preliminaries

The land acknowledgement was made by Barbara Wood.

MOTION: That the agenda be approved.

M/S/C

MOTION: That the minutes from November 8th, 2023 be adopted.

M/S/C

2. Business Arising

Follow-up from December 13 Board education session:

The Board shared positive feedback and deep gratitude about the education session presented by the UPCC team regarding uninsured (no MSP coverage) patients and work needed to meet current patients' healthcare demands.

MOTION: That the Board support and endorse the work and approaches of the REACH staff in the provision of services to uninsured patients.

M/S/C

Inclusion of two email motions into the Board minutes:

MOTION: That the REACH Board approve the membership of Clemencia Gomez as a community member on the Outreach committee. **M/S** by the Outreach Committee/**C** by email December 22, 2023

MOTION: That REACH Community Health Centre run for a position on the BC Health Coalition Steering Committee at the December 13, 2023 BCHC Annual General Meeting and; that the REACH Board appoint Colleen Fuller as the REACH representative on the BCHC Steering Committee until such time as a current REACH Board member is available to take up the position. **M** Emma Macklem/**S** Jean Kavanagh/**C** by email December 11, 2023

3. Executive Director's Report (Nicole LeMire)

The ED provided a comprehensive written report. In addition, the ED updated what's in the pipeline, reviewing the end of the fiscal year, budgeting, and programming for a coming year.

4. Committee reports

a. Executive (Barbara Wood) – Written report

The President reminded the committee chairs to notify Maho how they plan to do a monthly report - a written report (preferred) or verbal report - to be accurately reflected on the Board meeting agenda.

Daniel Cook has stepped down from the Executive Committee, which makes the VP role open. Anyone interested should contact the President.

Ola Jar has decided to resign from the Board and a card was circulated to thank her for her time on the Board.

The by-laws need thorough review. Cyndia undertook a review in the past and will share the work with Barbara.

- b. Human Resources (Cyndia Cole) – No report
- c. Finance (Emma Macklem) – No report
- d. Outreach (Barbara Wood for Kimberly Laing) – Verbal report
A sub-committee of Outreach has started working with the internship students from Vancouver Community College's nursing program. They will work on a project to archive REACH's historical resources (photos and documents) and plan ways to display them to highlight the evolution of REACH and community health centres altogether.
The committee is planning to organize a public forum regarding trans care. More information is to be shared as planning develops.
- e. PPEC (Jane Turner) – Verbal report
External program evaluators gave a presentation, including the overview and process of HEED program assessment, at the last meeting. PPEC is looking forward to hearing updates as the evaluation project progresses.
At the next meeting, the committee will focus on the framework of a strategic planning session at the Board retreat in March.
- f. JEDI (Emma Macklem) – No report

MOTION: That the Board accept the Committee reports.

M/S/C

- 5. BC Association of Community Health Centres Report (BCACHC)** (Barbara Wood) – Written report
- 6. Announcement**
Celebrated Nicole Burgess's completion of her master's program.
- 7. The public session was adjourned at 7:21pm**
- 8. In-camera session**