

**REACH Board of Directors Meeting  
Minutes  
Wednesday, February 9<sup>th</sup> 2022  
Location: Video Conference**

**Present:** Colleen Fuller, Una Walsh, Emma Macklem, Barbara Wood, Bill Hood, Cyndia Cole, Daniel Cook, Jane Turner

**Staff:** Nicole LeMire (ED), Maho Okada

**Staff Representatives:** Andrew Ho (Dental), Pamela Toor (Program Development), Leslie Mills (Medical)

**Regrets:** Usman Mushtaq, Kylie Ellis, Stephanie Skourtes, Tanis Wilson, Afshin Jaberri (Pharmacy) Kateryna Kozynets (UPCC)

**Business meeting started at 6:00 pm**

**1. Preliminaries**

Recognized that the meeting is taking place on unceded Coast Salish Territory. A land acknowledgement was given by Emma.

**MOTION:** That the agenda be approved with an additional item under the Business Arising section. **M/S/C**

**MOTION:** That the minutes from January 12<sup>th</sup>, 2022 be adopted. **M/S/C**

**2. Business Arising**

Follow-up about the Executive's plans for Covid-19 rapid testing response: The challenges and issues which the REACH UPCC faced during the holiday season related to rapid COVID-19 tests were brought up at a group debriefing meeting with VCH and other UPCCs. The President and the ED will prepare a letter to VCH.

**3. Executive Director's Report – Written report**

A grant application was approved which enables REACH to continue a contract for a gender-based coordinator and its program.

A series of antiracism data collection workshops were completed. Over 400 people participated in and responded to the survey. A summary report will be presented at the next meeting. The board suggested publishing clients' testimonials where relevant.

**4. Committee Reports**

a. Executive (Colleen Fuller) – Written report

Next Board retreat is the Decolonization Workshop scheduled in April. We will cancel either April or May monthly board meeting. (TBC depending on the agenda.) Colleen will confirm maximum number of participants for the workshop. The Board, managers and staff who work with the Indigenous community will be prioritized to attend. The rest of available seats will be open to non-Board REACH committee members. It was suggested to apply for a grant at Vancity which could be used to cover the workshop cost.

**MOTION:** That REACH nominate Barbara Wood to serve as REACH's representative to the BC Association of Community Health Centres (BCACHC). **M/S/C**

Usman Mushtaq has verbally reported resignation from the 2022-2023 board director position. This makes two Board positions to be filled immediately and JEDI committee

will lead finding replacements. Nominations should be first referred to JEDI committee then they will come back with recommendations to the Board.

The By-law needs to be reviewed in preparation for next AGM. Cyndia Cole will lead reviewing the document, and a sub-committee to be formed at next meeting. Maho to resend By-law document to the Board. (Completed)

- b. PPEC (Jane Turner) – Written report  
Program evaluation priorities were discussed and it was suggested to start with Health and Equity department first. Then strategic plans’ evaluation and status update will follow.
- c. Human Resources (Una Walsh) – Verbal report  
**MOTION:** That the Board approve the January 2022 revised version of the Personnel Policies Manual included in the Board package with the inclusion of the definition of a probationary period as 3 months. **M/S/C**  
  
**MOTION:** That once finalized, the Respectful Workplace Policy and Procedures be presented to the Board at a future in-camera session of the Board. **M/S/C**
- d. Finance (Kylie Ellis) – No report
- e. Outreach (Bill Hood) – Verbal report  
The committee has focused on preparation for a public forum on Feb 22. The committee will update a discussion about inviting Indigenous elders and community members for monthly Board meetings.
- f. JEDI (Emma Macklem) – Verbal report  
Daniel and Emma will co-chair the committee. The committee went through the strategy and action plans developed last year. The updated document will be shared with the Board.  
JEDI and Outreach committee will work together on developing a proposed plan for inviting indigenous elders and community members to participate in Board meetings.  
It was suggested to set up a mentorship support with existing board directors and newly-elected directors. FAQ fact sheets will be developed as a first step to support new board directors’ onboarding and recruitment.

**MOTION:** That the Finance Committee look at establishing a fund that removes financial barriers to participating on the Board. **M/S/C**

**MOTION:** That the Board accept the committee reports. **M/S/C**

**5. BC Association of Community Health Centres (BCACHC) Report – No report**

**6. Announcements**

Jane met with the Indigenous Advisory Committee from the BC Teachers’ Federation (BCTF).

**7. Public session adjourned at 7:36pm**