

REACH Board of Directors Meeting
Minutes
Wednesday February 15th, 2017
Location: Britannia Community Centre

In Attendance: Jane Turner (Chair), Jill Kelly, Jim LeMaistre, Bill Hood, Colleen Fuller, Barbara Cameron, Penny Street, Karen Dean, Barry Morris, Ruth Herman, Mike Ma

Staff Representatives: Geoffrey Trafford (Executive Director), Pat Dabiri (Mgr. MFC), Henry Yuen (Mgr. Finance)

Regrets: Scott Clark

Preliminaries:

1) Approval of Agenda

Agenda is approved with the following amendments

CRU Sub Committee Report is given first

Actions Arising added under Business Arising

Sandi's retirement party and the next board meeting added under Announcements

M/S/C

2) Review of Minutes

January 11th Board of Directors minutes are approved

M/S/C

3) Business Arising

A. Board Retreat:

- Board Retreat will be held on February 25th from 9am – 4pm at Britannia community services centre

B. Actions Arising

Neal Jennings to be appointed to fill Caroline Brunt's position on the Board.

M/S/C

Jane Turner reported on VCH and REACH's recent meetings. Jane will send out REACH's recent correspondence in regards to this.

Jane and Geoff will provide a detailed report on REACH's patient intake process at the next appropriate time.

Geoff reported that A. Day has indicated our contract will be renewed. Detailed discussions/negotiations to follow.

4) Committee Reports

- **CRU Sub Committee:** Report received

The Committee had a positive teleconference with some people from the Ministry of Health, VCHA and the Division. Various funding models and the committee's proposal were discussed.

- **Executive and Governance:** Minutes received

All staff liabilities and severance will be ready shortly and will be presented for discussion.
The Executive Committee will move forward on the Capitation Grant process.
Jane read the response to the letter from the management team.

- **Outreach:** Report on the discussion on the members meeting. Agreed that public discussion on PCH?PMH proposal should only happen with board approval.
- **New Building:** Report received.

Geoff discussed further potential building delays and related costs. Still under negotiation with Construction Co.

- **Finance:** Third Quarter Financial Statements

Departments are ahead of budget due to their hard work and diligence.

- **Human Resources:** In-Camera

- **Program Planning and Evaluation:** No report

Bill volunteered to sit on the Program Planning and Evaluation Committee. If no one else calls a meeting shortly, Jane will do so.

5) Executive Director's Report

The following items were outlined in a written and verbal report:

1. Medical Panel Size and related issues
ORT program and its progress
Telephone staffing in medical till 8pm.
VCHA request to attend board meeting
Patient Satisfaction Survey
Other work in Pharmacy, Dental and MFC

6) New Business

- **Announcements:**
 - Sandi's retirement will be held on April 6th from 6:00PM-10:00PM
 - Next Board meeting will be March 8th, 2017.

7) Adjournment.

M/S/C

The meeting was adjourned at 8:40 p.m.; there was an in-camera session.