

**REACH Board of Directors Meeting
Minutes
Wednesday, December 9th, 2020
Location: Video Conference**

Present: Colleen Fuller, Jane Turner, Una Walsh, Alice Munro, Bill Hood, Cyndia Cole, Daniel Cook, Diana Guenther, Emma Macklem, Janette McIntosh, Marian Dodds, Piotr Majkowski

Staff: Nicole LeMire (ED), Maho Okada (Minutes)

Staff Representative: Andrew Ho (Dental), Pamela Toor (Program Dev), Mahmood Aziz (Pharmacy), Wendy Redhead (Medical)

Regrets: Kylie Ellis, Kateryna Kozynets (UPCC)

Call to order: 5:30 pm

- Check-in with meeting attendees.

Business meeting starts: 6:00 pm

1. Preliminaries

- Acknowledged that the meeting is taking place on unceded Coast Salish Territory.

MOTION: That the agenda be approved.

M/S/C

MOTION: That the minutes from November 11th 2020 be approved as amended.

M/S/C

Amendments are:

- a. Executive point 2 – Delete “as” and replace with “in an advisory capacity”
- b. Under HR committee- Add Emma
- c. BCHCH section - Add “some” before CHC.

2. Business Arising

- Letters to BCCACH and the BC Health Coalition regarding the Partnership table were written and sent.
- A letter to the Minister regarding testing support for homeless patients and private fee of COVID testing will be prepared by the president.

3. Executive Director’s Report – Written report

REACH pharmacy and UPCC continue to offer support to Namegnan (volunteer nurses) group working at the Tent City. We are working with VCH and various organizations to ensure coordination of services and support. Current needs are housing/place for people to self-isolate while waiting for COVID test results. Mental health and safe supply continue to be top issues.

As a part of Public Health projects, a welcome board and questionnaires of asking people’s wellbeing have been created and distributed at the entrance. People can share what has impacted their lives during COVID. The public health team will summarize responses and use it to assess support requirements in a community and provide customized support.

4. Committee Reports

- a. Executive (Colleen Fuller) - Written report
Planning the board retreat

MOTION: That development of agenda be referred to the Executive.

M/S/C

MOTION: That the 2021 retreat be held on Sat, Jan 23rd in early afternoon.

M/S/C

b. Human Resources – Verbal report

The first meeting with new members was held and focused on reviewing last year's work, ways moving forward between board work and operations; how to collaborate and provide effective support. Salary benchmark review by BDO will be one of the key projects to achieve in a coming year. The committee will continue working on reviewing the Personnel policies as an outstanding item from last year.

c. Finance - Written report

The quarter report was reviewed at the Finance committee meeting. Daniel Cook will be out from the Finance committee as he's assigned to other two committees.

d. Outreach (Bill Hood)- Written report

A survey is planned in January. Based on the result, a public forum will be scheduled. The committee chair is planning to meet with the ED to discuss some integration of work among board and staff.

Discussion was centered whether the board has capacity to fully support practicum students to fulfill their work experience. In the past, it was observed that practicum students and/or practicum coordinators look for hands-on and project-based work experiences.

MOTION: That due to the COVID 19 pandemic REACH board members are unable to work with practicum students at this time. **M/S/C**

MOTION: That the board request Outreach committee develop a process and plan for the Board to work with the community and practicum students in the future. **M/S/C**

e. PPEC (Marian Dodds)- Written report

The evaluation indicates UPCC's recognition within the community and quality of service and staff has been highlighted.

f. Fundraising (Jane Turner) - Written report

A slogan for a fundraising campaign is needed. The board members are encouraged to send any ideas to the committee.

f. Nominating (Emma)– Verbal report

The first meeting was held. In order to reflect true diversity of the board, the committee focused to re-visit and deepen our understanding of our community demographic. The committee is planning to reach out to organizations that have experienced diversifying their board members and get some advice.

MOTION: That the board accept committee reports. **M/S/C**

5. BC Association of Community Health Centre (BCACHC) (Piotr Majkowski)

- Pam Toor appointed as BCACHC Rep to the Team-Based-Care Table
- Submitted new funding proposal for around \$3M to support CHCs waiting for PCN funding system
- Submitted five key recommendations to MOH

- BCACHC will engage in a communication campaign (funded by MOH) about what CHCs are
- MOH will continue to share and roll out the supportive policy on CHCs, noting associated issues
- MOH will elevate the suggestion of including CHCs in PCN planning to an expectation
- MOH recognizes BCACHC as a tool for communicating to CHCs, the way that DoFP are used to communicate to docs.
- Allow for CHCs that are ready to go ahead of PCNs to apply directly (or at all) for funding

6. **No new business**
7. **No announcements**
8. **Public session adjourned at 7:55pm**
9. **In-camera session**

APPROVED